

## CURRICULUM VITAE

1. **Family name:** Giallombardo
2. **First names:** Laura
3. **Date of birth:** 10-12-1980
4. **Passport holder:** Italian
5. **Contact:** [laura.giallombardo@libero.it](mailto:laura.giallombardo@libero.it); +39 339 7084534

6. **Education:**

Institution (Date from - Date to)	Degree(s) or Diploma(s) obtained:
Ricerca e Cooperazione Rome, Italy, 06/2010	Diploma in Project Monitoring and Evaluation
Il Sole 24 Ore – Università La Sapienza – ICE, Rome, Italy, 10/2008-11/2009	Master degree in International Projects Management
SIOI (Italian Society for the International Organization), Rome, Italy, 02-06/2006	Post-graduate certificate in International Relations Thesis <i>Il rapporto tra valori e sviluppo economico nel pensiero di Amartya Sen (The relation between values and economic development in Amartya Sen's thought)</i>
Université Paul Valery, Montpellier, France, 10/2002-09/2003	Erasmus Programme Scholarship
Università degli Studi Roma Tre, Rome, Italy, 09/1999-11/2005	University degree in Political Science, skilled in International Politics. Thesis: <i>La Russia e l'espansione nel Caucaso. Le radici storiche della resistenza cecena (Russia and the expansion through the Caucasus. The historical roots of Chechen resistance)</i> . Final mark 110/110

7. **Language skills:** Indicate competence on a scale of 1 to 5 (1 - excellent; 5 - basic)

Language	Reading	Speaking	Writing
Italian	Mother tongue		
French	1	1	1
English	1	1	1
Spanish	2	3	3
Romanian	2	3	4

8. **Membership of professional bodies:** Member of MSOI (Young movement for the International Organization), 2006-2007.
9. **Other skills:** Very good knowledge of Windows XP, MS Office Suite (Excel, Power Point, Word, Access) MS Outlook, HTML, Internet, Photoshop and networking software.
10. **Present position:** Project Manager at Mekané – ideas for development
11. **Key qualifications:**

- More than 8 years of experience in the areas of human rights, child and youth development, vulnerable groups, education, civil society development, social protection, local development, culture;
- Good knowledge and experience in **Project Cycle Management**;
- **In-depth experience in EC Framework contract preparation and management**;
- **Sound knowledge of procurement guidelines and project management procedures of different international and local donors**;
- **Knowledge of EU, UNDP, WB and CTB standard procedures and rules**;
- **Partner research**;
- Excellent knowledge of international development priorities and Millennium Development Goals related issues;
- Organisation and development of seminars, workshops and international meetings;
- Searching for problem solving features and new opportunities of funds. Design and implementation of fundraising strategies;
- Analysis and Data Collection;
- Experience in working within a multi cultural and multi religious environment;
- Excellent diplomatic, negotiation and communication skills, ability to rapidly establish good inter-personal relationships and to work in a team; able to work under pressure;
- Outstanding ability in maintaining excellent relations with stakeholders.

13. **Specific experience:**

Country	Date from - Date to
Moldova	Since 2008;
West Bank	07-08/2010

14. Professional experience:

Date from - Date to	Location	Company & reference person (name & contact details)	Position	Description
From January 2015	Rome, Italy	Mekané – ideas for development <a href="mailto:info@mekane.org">info@mekane.org</a>	Co-founder Project Manager	<b>Co-founder of Mekané - ideas for development, a network of young professionals experienced in the field of international cooperation. Project manager.</b>
April 2009 December 2014	Rome, Italy	ARS Progetti Serena Bove Project manager <a href="mailto:s.bove@arsprogetti.com">s.bove@arsprogetti.com</a>	Project manager	<p><b>Technical Assistance for the implementation of European Commission external-aid projects</b> (Framework Contracts BENEf 2005-2009– Europe Aid – Lot 7 - Culture, Governance and Home Affairs; 2009-2011 Lot 9 Culture, Education, Employment and Social; Lot 2 Transport and Infrastructures; Lot 12 Humanitarian Aid, Crisis Management &amp; Post-Crisis assistance; FWC BENEf 2013 Lot 7, Human rights, civil society, governance, justice and Home Affairs); 2009-2013 Lot 7 Governance and Home Affairs; in particular: technical and financial offers preparation; contractual, logistic and financial management of the missions; consultants' management, organising work plan and coordinating field actions, monitoring, quality and evaluation of the outputs provided, liaison with beneficiaries institutions/organizations and with European Commission Delegations.</p> <p><b>Lot 7, management of the following projects:</b></p> <ul style="list-style-type: none"> <li>- Appui aux élections législatives, Guinée Conakry, 2008;</li> <li>- Appui à la redynamisation des camps pénaux et à la réinsertion sociale des personnes détenues auprès de la Direction Générale de l'Administration Pénitentiaire du Ministère de la Justice de Madagascar, 2008;</li> <li>- Expertise d'appui à la réforme pénitentiaire auprès de la Direction Générale de l'Administration Pénitentiaire du Ministère de la Justice de Madagascar, 2008;</li> <li>- Identification and Formulation of the 10<sup>th</sup> EDF Botswana Programme to empower civil society, 2009;</li> </ul> <p>Preparation and management of the following projects:</p> <ul style="list-style-type: none"> <li>- Identification and Formulation of the judiciary modernisation programme of Syria, 2009;</li> <li>- Identification et Formulation d'un appui à l'ON, Chad, 2014 ;</li> <li>- Revue de certaines conditions d'emploi du personnel des projets financés sous le FED au Tchad, 2014 ;</li> <li>- Evaluation Finale du Programme Société Civile et Culture (PSCC), Benin, 2014 ;</li> </ul> <p><b>Lot 9:</b></p> <ul style="list-style-type: none"> <li>- Evaluation à mi-parcours des programmes UE-ACP d'appui aux industries culturelles, au secteur cinématographique et audiovisuel des pays ACP, et Formulation d'une nouvelle proposition de programme sous la stratégie Intra-ACP , 2009 ;</li> <li>- Support to the NSA-LA partners in Jordan, 2009;</li> <li>- Evaluation of Vavu'a Social Sector Programme in Tonga and of ODP in Cook Islands, 2010;</li> <li>- Mid-Term Evaluation of the Europe-China Business Management Training Project (BMT), China, 2010;</li> <li>- Development of a Small Town Regeneration Strategy in South Africa, 2010;</li> <li>- Advocacy Training and support short term consultancy, Afghanistan, 2010;</li> <li>- Study for Non-State Actor Programme in Jamaica, 2010;</li> <li>- Preparatory activities to the project "<i>Inclusive Education for Children with Special Needs in Uzbekistan</i>" - Annual Action Programme 2010, Uzbekistan, 2011;</li> <li>- Evaluation à mi-parcours du PADESC, Mali, 2011 ;</li> <li>- Etude de formulation de la Phase II du Programme d'Appui au Développement Economique et Social de la Culture- PADESC, Mali, 2011 ;</li> <li>- Evaluation of Project Proposals submitted under the Call for Proposals EuropeAid/131388/L/ACT/TZ – Support to Non-State-Actors in the Cultural and Creative Industries, Tanzania, 2012;</li> <li>- Support the Ministry of Education in rationalising the division of labour in the Education and Training sector and in restructuring its organisation and functions, Namibia, 2012;</li> <li>- Technical Assistance to provide preliminary support to the introduction and implementation of a scheme for the licensing of</li> </ul>

				<p>individual workers in social and family services, Kosovo, 2012;</p> <ul style="list-style-type: none"> <li>- Support to the Academy of Sciences of Moldova in better integration into the European Research Area, Moldova; 2012;</li> <li>- AT institutionnelle au secteur de l'alphabétisation : Accompagnement à la mise en place de l'Agence Nationale de la Lutte Contre l'Analphabétisme (ANLCA) et le développement d'une stratégie de plaidoyer, de communication et de mobilisation, Morocco, 2013 ;</li> <li>- Réalisation d'une étude sur la pluri-annualité des conventions de partenariat avec les ONG et leur intervention dans des zones difficiles, Morocco, 2013 ;</li> <li>- AT au secteur de l'alphabétisation, en matière de conception et d'élaboration des contenus d'un programme d'alphabétisation pour les jeunes Morocco, 2013.</li> </ul> <p><b>Lot 2:</b> Formulation in Nigeria-Water Supply and Sanitation Sector Reform Project III (WSSSRP III), 2011. <b>Technical Assistance in preparing Expressions of Interest</b> and the EU Tenders formulation COMM Lot 1, ROM and FWC, <b>Technical Assistance in CTB, WB and UNDP tender preparation.</b> Assistance in preparation and management for the tender <b>Assistance Technique internationale long terme au projet d'appui à la formation et l'insertion professionnelles au Gabon</b>, 2013. <b>In-depth knowledge of EU, UNDP, WB, CTB procedures and rules.</b> ARS Progetti representative for international conferences. Training for consortium partners in EC procedures and rules.</p>
Since January 2014	Italy	<b>ARS Progetti</b>	<b>Coordinator</b>	<p><b>ARS Progetti coordinator for Lot 12 FWC BENE 2013</b> Humanitarian Aid, Crisis Management &amp; Post-Crisis assistance. Specifically, in charge of:</p> <ul style="list-style-type: none"> <li>- liaison with the consortium leading firm;</li> <li>- management of consortium internal procedures and rules for ARS Progetti;</li> <li>- technical and financial offers preparation.</li> </ul>
Since 2012	Italy Moldova	<b>ARS Progetti</b>	<b>Project task manager/business developer</b>	<p><i>Support to the Academy of Sciences of Moldova in better integration into the European Research Area, Moldova;</i> since 2012 task manager for the project. Preparation of the financial and technical offer, preparation and management of the missions. <b>Backstopping mission in March 2013. Representing ARS Progetti during the kick-off meeting with stakeholders. Liaison with the beneficiaries and the EU Delegation.</b> Business development in the fields of education, VET, social development, water and urban regeneration. Meetings with international organisations, NGOs and Moldovan government representatives.</p>
09-11/2011	Moldova	<p><b>EU/Associazione di Promozione Sociale Italia-Moldavia Onlus Sezione di Roma</b> Gian Luca Del Marco President of Associazione di Promozione Social Italia-Moldavia Onlus <a href="mailto:info@italia-moldavia.it">info@italia-moldavia.it</a></p>	<b>Coordinator</b>	<p><b>Youth Exchange "Building One Europe"</b>. Preparation, organization and management of the youth exchange on <b>Non Formal Education</b> among Italy, Moldova, Russia and Ukraine organisations' representatives. Writing the final evaluation report; budget and cost monitoring and administration. <b>Funded by the Italian Youth Agency for the EU</b></p>
Since August 2010	Italia - Moldova	Associazione Italia-Moldavia Onlus Sezione di Roma	Co-founder and President	<p>The Association supports aid projects addressed to children and young people in Moldova. In particular:</p> <ul style="list-style-type: none"> <li>- fund-raising activities;</li> <li>- partner research;</li> <li>- support to the activities of the Associazione Italia-Moldavia onlus Headquarters in Varese, Italy;</li> <li>- association representative at public institutions in Rome and Moldova.</li> </ul>
July-August 2010	West Bank	<p>SCI Italia-IPYL <a href="mailto:ns.sci.italia@gmail.com">ns.sci.italia@gmail.com</a></p>	Volunteer	<p>"Nablus Smile" Work camp. Organizing and supervising <b>educational and recreational activities for children, youth and disabled kids</b> at New Askar refugee camp and at Nablus Cultural Palace in Nablus, West Bank.</p>

July 2008- October 2008	Chişinău, Moldova	IRFF Moldova  Nicolae Cîrpala Executive Director <a href="mailto:irff@pisem.net">irff@pisem.net</a>	Volunteer	- <b>Project Manager Assistant</b> ; Analysed and selected new project proposals in civil society, education and youth development fields; follow-up on projects approved and in progress, including their administrative processing; - Developed key contacts in the field for raising funds and expanding projects; - Meetings with local partners and international NGOs; - Participation as a Team Leader in the International Summer Camp <i>Stabilirea relațiilor de parteneriat și cooperare cu tinerii de pe ambele maluri ale Nistrului</i> ; <b>focus on youth development, education and environment issues.</b>
January 2008- October 2008	Chişinău, Moldova	Promo Lex  Ion Manole Director <a href="mailto:info@promolex.md">info@promolex.md</a>	EVS Volunteer	Project targets: Reinforcing civil society's role and human rights in Moldova, in particular in the Transnistrian region; trainings <b>on civic education, youth development</b> , democratisation, MDGs issues; - <b>Project Manager Assistant</b> ; - Developed key contacts in the field for raising funds and expanding projects; - Meetings with local and international partners; - Seminars and conferences organizer; in particular <b>seminars in several high schools about youth's awareness on MDGs issues</b> ; - Updating website and newsletter; - Writing articles for the organization bulletin
October 2006- October 2007	Rome, Italy,  Geneva, Swiss	Vides Internazionale  Francesca Quartieri Microprojects and distance adoptions responsible <a href="mailto:coord.sos@vides.org">coord.sos@vides.org</a>	Social Service Volunteer	Assistant to the International Relationships coordinator and to the "long distance adoptions" coordinator. Writing a report on the performance of the MDGs in the countries where the organization works; <b>Attending conferences and meetings on vulnerable categories (child, youth, woman, and minorities) and human rights and drafted conference reports</b> ; Vides Internazionale representative in Geneva for the first session of the Preparatory Committee of the Revision Conference of Durban – World Conference against Racism, Racial Discrimination, Xenophobia and Intolerance (27-31 August 2007)
January - September 2002	Italy	Università degli Studi Roma Tre	Scholarship	Administrative activities for the Presidency of Political Science Faculty.

12.

**Other relevant information****Additional trainings and seminars:**

- Participation to the International Youth Forum "Youth for Peace and Conflict Resolution", supported by the Ministry of Education and Youth of Moldova and the OSCE Mission in Moldova, Chişinău, Moldova, July 2008;
- Participation to the Peace and Solidarity Cooperation Forum "Gender issues", supported by the Italian Foreign Office, Rome, Italy, December 2006;
- Participation to the Conference Solidarity and International Cooperation General Estates "Stati Generali della solidarietà e della Cooperazione Internazionale", Rome, Italy, November 2006;
- Participation to the International Seminar on Food Sovereignty, organized by the Food Sovereignty Italian Committee, Rome, Italy, November 2006.
- Participation to the Conferences New Challenges for the International Community: Israel vs Iran; UN Report on children violence; Costa Rica, Thailand, Ukraine, a new perspective about the fight against child trafficking, Rome, Italy, October 2006.

**Publications:** from May 2007 Editorial Assistant at Solidarietà Internazionale CIPSI (Coordinamento di iniziative popolari di solidarietà internazionale);

- *La felicità interna lorda*, anno XVIII, n. 05, May 2007, pp. 12-13;
- *Cambogia: quando si potrà ancora dormire senza paura?*, anno XVIII, n. 06, June 2007, p. 9;
- *Corea: la strada e la pace*, anno XVIII, n. 12, December 2007, p. 23;
- *Benazir doveva morire*, anno XIX, n. 02, February 2008, p. 15;
- *Far far east*, anno XIX, n. 6-7, July-August 2008, p. 10
- *Ma le Tigri non si arrendono*, anno XX, n. 02/03, February-March 2009, p. 18-19;
- *Karzai ci riprova sacrificando le donne*, anno XX, n. 06, June 2009, p. 14-15;
- *Nebbia fitta sul dramma degli Uiguri*, anno XX, n. 10, October 2009, p. 15-16;
- *Il nuovo si chiama Karzai*, anno XX, n. 11-12, November-December 2009, p. 22-23;
- *Voci libere dalla Birmania*, anno XXI, n. 7/8, July-August 2010, p.16.

- Pace in cambio di aiuti?, anno XXIV, n. 3 May–June 2013, p. 19.
- *Turchia: una deriva autoritaria; La polizia sparava, intervista ai manifestanti turchi* (interview with Turkish protesters), anno XXIV, n.4 July-August 2013, p. 19-21;
- *Kazakistan: petrolio e libertà*, anno XXV, n.2 March-April 2014, p. 20;
- *La babele Ucraina*, anno XXV, n. 4 July-August 2014, p. 17-18.